

Duration: 1 day

Aims: This course combines the UK Data Protection Act and the European Union (EU) led changes on Data Protection – the General Data Protection Regulation (GDPR). The course starts with an overview of the new UK Data Protection Act, the rationale behind it and its links to other laws governing the employment of staff and provision of services in the context of handling and processing data. Part Two of the course then probes the GDPR in detail, concluding with advice on how to identify and implement required changes to existing Data Protection policies.

Topics

- Define what is meant by “personal data”
- Define and look at the role of the:
 - Data Controller
 - Data Processor
 - Data Subject
 - Data User
 - Secondary Data Subject
 - Information Commissioner
- Role of an Internal Data Compliance Officer
- Define “processing” and “fair processing”
- Examine the considerations that need to be addressed for fair and legal processing
- Consider “sensitive data” and the different considerations that need addressing for fair and legal processing
- Examine the eight principles of the UK Data Protection Act
- Focus on data security issues
- Look at individual rights and responsibilities
- Legal sanctions