

PRINCE2 7th Edition

Foundation & Practitioner

ClearCut
IT TRAINING

Duration: 5 days

This course develops an understanding of the methodology, core principles, practices, and processes of PRINCE2, a structured, scalable, and tailorable approach to project management which is recognised world-wide by millions of professionals. Delegates will learn how to tailor and apply the PRINCE2 approach to a given project scenario.

Learning Objectives:

Foundation

- The definitions and characteristics of a project
- What makes a PRINCE2 project
- The features and benefits of PRINCE2
- The role of project management
- The seven aspects of project performance to be managed
- The PRINCE2 principles
- The integrated elements of PRINCE2
- Overview of PRINCE2 processes
- The user/supplier context
- Applying and tailoring PRINCE2.

Practitioner

- How to apply the PRINCE2 principles in context
- How to apply effective people management in successful projects
- How to apply and tailor relevant aspects of PRINCE2 practices in context.
- How to apply and tailor relevant aspects of PRINCE2 processes in context.

Topics

Foundation Module 1: Introduction to PRINCE2

- Understand the main 'rules' and guidelines of the course.
- Understand the background to the PRINCE2®7 Foundation course.
- Be aware of the key elements of the training approach.

Foundation Module 2: Overview of PRINCE2 Project Management

- The definitions and characteristics of a project.
- What makes a project a PRINCE2 project?
- The features and benefits of PRINCE2.

- The role of Project Management.
- The seven aspects of project performance to be managed.
- The PRINCE2 principles.
- The Integrated elements of PRINCE2.
- Overview of PRINCE2 processes.
- The user/supplier context.
- Applying and tailoring PRINCE2.

Continued

Foundation Module 3: People

- Explain who is involved in the organisational and project ecosystems.
- Explain the concept of change management and how to lead change through a project.
- Distinguish between leadership and management.
- Describe key people concepts: culture, collaboration, diversity, capability, and competence.
- Explain the importance of communication and how to manage it for successful projects.
- Identify how the people aspects are integrated with other PRINCE2 elements.

Foundation Module 4: Organising

- Explore and understand the purpose of the organising practice.
- Know and understand the three project interests and the project management team structure.
- Understand the organisation's design and development process.
- Know how the principles apply to the organising practice.

Foundation Module 5: Starting up a project and initiating a project

- Explore and understand the purpose, objectives and context of starting up a project.
- Explore and understand the purpose of the project brief.

Foundation Module 6: Business Case

- Explore and understand the business case practice
- Know and understand the key concepts related to business justification.
- Understand the benefits management approach.
- Understand the business case management process.

Foundation Module 7: Plans

- Explore and understand the purpose of the plans practice.
- Understand different types of plan: project plan, stage plan, team plan and exception plan.
- Know about structuring the project into management stages.
- Describe the planning procedure based on a product-based planning technique.
- Define and analyse the management products.

Foundation Module 8: Quality

- Explore and understand the purpose of the quality practice.
- Understand the key concepts related to quality.
- Understand the product description and project product description.
- Understand the quality management approach and quality register.
- Understand the PRINCE2 technique for quality management.

Foundation Module 9: Risk

- Explore and understand the purpose of the risk practice.
- Understand the purpose of the risk budget.
- Know and understand the key concepts related to risk.
- Understand the recommended risk management procedure.
- Understand the purpose of the risk management approach and risk register.

Foundation Module 10: Controlling a stage and managing product delivery

- Explore and understand the purpose, objectives, and context of controlling a stage.
- Explore and understand the purpose, objectives and context of managing product delivery.
- Explore and understand the activities in the managing product delivery process.
- Explore and understand how work packages are controlled, managed, and delivered.

Foundation Module 11: Managing a stage boundary

- Explore and understand the purpose, objectives, and context of managing a stage boundary process.
- Explore and understand the activities in the managing a stage boundary process.

Foundation Module 12: Issues

- Explore and understand the purpose of the issues practice.
- Understand the types of issues
- Explain the issue management approach
- Understand the issue management procedure.
- Know the management products that support the issue practice

Foundation Module 13: Progress

- Explore and understand the purpose of the progress practice.
- Know and understand key concepts relating to progress.
- Know and understand the documents used for progress control.
- Understand the PRINCE2 technique for progress management.

Foundation Module 14: Closing a Project

- Explore and understand the purpose and objectives of closing a project.
- Understand the context of closing a project.
- Understand how to prepare for planned and premature closures.
- Know and understand the final activities in closing a project.

Foundation Module 15: Directing a project

- Explore and understand the purpose and objectives of directing a project process
- Understand the context of directing a project process.
- Understand the project board's role in different stages of a project

Foundation Module 16: Course review

- Recall key terms and concepts covered in the PRINCE2 Foundation course.
- Prepare for the PRINCE2 Foundation exam.