

Duration: Half a day

Learning Objectives

- Understand the features and benefits of Co-Pilot.
- Gain hands-on experience with AI-powered assistance in Excel.
- Learn best practices for integrating Co-Pilot into daily workflows.

Topics

Getting Started with Excel Co-Pilot

- Installation and Setup
- Interface Tour
- Initial Configuration

Core Features and Capabilities

- Data Analysis and Insights
- Automation of Routine Tasks
- Natural Language Queries

Hands-On Practice Session

- Guided Exercises
- Exploration Time
- Q&A and Troubleshooting
- Best Practices